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Policy on Video Surveillance and Recording

Adopted by the Board of Trustees

Date: 2/13/2020

The public will be notified, using signs displayed at the building entrances, so that library visitors have reasonable and adequate warning that surveillance is or may be in operation.

The purpose of video surveillance is to deter crime and to aid in protecting the safety of individuals and the property of the library. Video surveillance of areas for security purposes is conducted in a manner consistent with other existing library policies, and is limited to uses that do not violate the reasonable expectation of privacy. Areas under surveillance may include those of public use, staff work areas, parking lots, and grounds. Targeted video surveillance is prohibited if such observation is based on the characteristics and classifications that would be considered discriminatory under law (e.g., race, gender, sexual orientation, national origin, disability, etc.).

All requests for security camera footage or still shots by law enforcement will be referred to the Library Director. In the event of a search warrant, which is executable immediately, the library's administration will comply with the search warrant and consult with legal counsel.

The existence of this policy does not imply or guarantee that any or all cameras are recording images, or are monitored in real time, 24 hours a day, seven days a week.