

# UPPER SANDUSKY COMMUNITY LIBRARY

## VOLUNTEER APPLICATION

Thank you for volunteering to help the Upper Sandusky Community Library fulfill its mission to serve the educational, cultural and recreational needs of our community. We will contact you soon to talk about what types of activities you might like to assist with.

Last Name	First Name	Middle Initial	Social Security Number:
Street Address		City/State	Zip Code
Home Phone	Cell Phone	E-Mail Address	
Emergency Contact:			
Name/Relationship:		Phone:	
Date you can begin:	Days and times available:		
I prefer to volunteer:			
On a regular schedule_____		As Needed/Occasionally_____	Both_____
Education – highest grade completed:			

Give Two References That We May Contact (Not Former Employers)		
Name and Occupation	How do you know them, and for how long?	Phone Number

### Employment History

Current or Most Recent Employer:	Dates of Employment: From: _____ To: _____
Job Title and Duties:	

Previous Employer:	Dates of Employment: From: _____ To: _____
Job Title and Duties:	

This application does not seek information regarding the applicant's criminal record. However, the Library reserves the right to make inquiry into the applicant's criminal record and to conduct a criminal background check. In evaluating an applicant's criminal record, the Library shall make an individualized assessment, utilizing the factors permitted by applicable law.

### Volunteer History

Organization:	Dates Volunteered: From: <span style="float: right;">To:</span>
Description of Duties:	

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Description of Duties:	

### Areas You Are Interested in Helping With

Assisting Patrons with basic computer skills	Library programs for children
Gardening / Landscaping	After school games and crafts
Genealogy / Local History	Homework Help
Homebound delivery	Library programs for teens
Clothing swap	Library programs for adults
Pop-up library	Refreshments for programs

Other areas of interest, hobbies, skills:

**Please note that other volunteer opportunities are available through the Friends of the Library, including the Santa’s Secret Shop, holiday decorating at the Library, the annual book sale, and other fund raising activities.**

**Volunteer opportunities for youth are available through the STEAMPunks youth group (formerly the Teen Advisory Board – T.A.B.).**

I certify that all statements made in my volunteer application are true and correct to the best of my knowledge. I give the Upper Sandusky Community Library permission to verify all information contained in this application as may be necessary. I understand that I must submit to a background check before being assigned any volunteer responsibility at the Upper Sandusky Community Library.

I understand that there is no salary or other compensation for my services as a volunteer. I understand that my assignment may be terminated by the Library or myself with or without prior notice at any time.

\_\_\_\_\_  
APPLICANT’S SIGNATURE

\_\_\_\_\_  
Date